

DASMARIÑAS WATER DISTRICT
Camerino Ave., City of Dasmariñas, Cavite
ANNUAL PROCUREMENT PLAN 2015

Item No.	Quantity	Procurement Program/Project	PMO/END USER	Mode of Procurement	Schedule fo Each Procurement Activity											SOURCE OF FUNDS	ESTIMATED COST	ESTIMATED BUDGET	EXPECTED USE OF GOODS
					Pre-Proc. Conference	Adm/ Post of IAB	Pre-bid Conference	Eligibility Check	Sub/Open of Bids	Bi Evaluation	Post Qualification	Notice of Award	Contract Signing	Notice to Proceed	Delivery completion				
1	set	Computer	Gm's office	NP-SVP												Corporate Budget	50,000.00	50,000.00	1ST QUARTER
3	set	Computer	hrd	NP-SVP												Corporate Budget	30,000.00	90,000.00	1ST QUARTER
4	set	Computer	cashier	NP-SVP												Corporate Budget	30,000.00	120,000.00	1ST TO 4TH QUARTER
4	set	CPU	cashier	NP-SVP												Corporate Budget	20,000.00	80,000.00	1ST TO 4TH QUARTER
12	set	Computer	commercial	NP-SVP												Corporate Budget	30,000.00	360,000.00	3 sets every quarter
3	set	Computer	accounting	NP-SVP												Corporate Budget	30,000.00	90,000.00	2nd Quarter
2	set	Computer	mis	NP-SVP												Corporate Budget	30,000.00	60,000.00	2nd and 3rd quarter
3	set	Computer	action	NP-SVP												Corporate Budget	30,000.00	90,000.00	3rd quarter
2	set	Computer	credit	NP-SVP												Corporate Budget	30,000.00	60,000.00	3rd quarter
2	set	Computer	procurement	NP-SVP												Corporate Budget	30,000.00	60,000.00	3rd quarter
3	set	Computer	maint.	NP-SVP												Corporate Budget	30,000.00	90,000.00	3rd and 4th quarter
1	set	computer w/ autocad	maint.	NP-SVP												Corporate Budget	50,000.00	50,000.00	3rd and 4th quarter
2	set	Laptop, Sony Viao, E14118FGB	Gm's office	NP-SVP												Corporate Budget	60,000.00	120,000.00	1st Quarter
1	set	Laptop, Sony Viao, E14118FGB	accounting	NP-SVP												Corporate Budget	60,000.00	60,000.00	1st Quarter
4	lot	Computer upgrade/network materials	mis	NP-SVP												Corporate Budget	100,000.00	400,000.00	1st to 4th quarter
120	unit	Network Anti Virus (renewal)	mis	NP-SVP												Corporate Budget	1,125.00	135,000.00	2nd quarter - DC
80	unit	OS and Office Licensing	mis	NP-SVP												Corporate Budget	5,000.00	400,000.00	1st Quarter
1	lot	SaaS	mis	NP-SVP												Corporate Budget	1,500,000.00	1,500,000.00	
1	LOT	Dasca Broadband	mis	NP-SVP												Corporate Budget	360,000.00	360,000.00	
6	unit	Continous ink printer	accounting	NP-SVP												Corporate Budget	10,000.00	60,000.00	1st Quarter
2	unit	Continous ink printer	Gm's office	NP-SVP												Corporate Budget	10,000.00	20,000.00	1st quarter
15	unit	PRINTER - LX310	cashier	NP-SVP												Corporate Budget	10,000.00	150,000.00	1ST TO 4TH QUARTER
1	unit	Continous ink printer	clinic	NP-SVP												Corporate Budget	10,000.00	10,000.00	1st to 4th Quarter
1	unit	Continous ink printer	clinic	NP-SVP												Corporate Budget	10,000.00	10,000.00	1st to 4th Quarter
13	unit	Epson LQ 2190	commercial	NP-SVP												Corporate Budget	48,000.00	624,000.00	3 units every quarter
3	unit	Continous ink printer	hrd	NP-SVP												Corporate Budget	10,000.00	30,000.00	2nd quarter
6	unit	Continous ink printer	action	NP-SVP												Corporate Budget	10,000.00	60,000.00	3rd quarter
2	unit	Continous ink printer	procurement	NP-SVP												Corporate Budget	10,000.00	20,000.00	3rd quarter
1	unit	Continous ink printer	lab	NP-SVP												Corporate Budget	10,000.00	10,000.00	3rd Quarter
1	unit	Printer Epson LQ 2190	procurement	NP-SVP												Corporate Budget	48,000.00	48,000.00	3rd quarter
1	unit	Continous Ink Printer	production	NP-SVP												Corporate Budget	10,000.00	10,000.00	3rd and 4th quarter
1	unit	Continous Ink Printer	maint.	NP-SVP												Corporate Budget	10,000.00	10,000.00	3rd and 4th quarter
1	unit	Continous Ink Printer	planning	NP-SVP												Corporate Budget	10,000.00	10,000.00	3rd and 4th quarter
3	unit	Epson LQ 2190 printer	credit	NP-SVP												Corporate Budget	48,000.00	144,000.00	4th quarter
1	unit	Continous ink printer	credit	NP-SVP												Corporate Budget	10,000.00	10,000.00	4th quarter
1	unit	LED Monitor 19"	commercial	NP-SVP												Corporate Budget	6,000.00	6,000.00	1st quarter
6	unit	LED Monitor 19"	accounting	NP-SVP												Corporate Budget	6,000.00	36,000.00	1st Quarter
4	unit	LED Monitor 16"	cashier	NP-SVP												Corporate Budget	5,000.00	20,000.00	1ST TO 4TH QUARTER
3	unit	LED Monitor 19"	credit	NP-SVP												Corporate Budget	6,000.00	18,000.00	2nd Quarter
3	unit	LED Monitor 19"	lab	NP-SVP												Corporate Budget	6,000.00	18,000.00	2nd Quarter
2	unit	LED Monitor 19"	action	NP-SVP												Corporate Budget	6,000.00	12,000.00	4th quarter
2	unit	AVR	lab	NP-SVP												Corporate Budget	12,000.00	24,000.00	1st Quarter
3	unit	SPLIT TYPE AIRCON (Main Office)	cashier	NP-SVP												Corporate Budget	80,000.00	240,000.00	1ST TO 4TH QUARTER
1	unit	Air Conditioning Unit, Floor mount and timer	accounting	NP-SVP												Corporate Budget	80,000.00	80,000.00	2nd Quarter
1	unit	Airconditioning Unit (for Server Room)	mis	NP-SVP												Corporate Budget	80,000.00	80,000.00	2nd quarter
1	unit	SPLIT TYPE AIRCON / FLOOR MOUNTED	hrd	NP-SVP												Corporate Budget	80,000.00	80,000.00	3rd quarter
1	unit	Compressor	accounting	NP-SVP												Corporate Budget	25,000.00	25,000.00	2nd Quarter
2	unit	Floor mounted aircondition (compressor)	procurement	NP-SVP												Corporate Budget	25,000.00	50,000.00	3rd quarter

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					Pre-Proc. Conference	Ads/ Post of IEB	Pre-bid Conference	Eligibility Check	Sub-Open of Bids	Bi Evaluation	Post-Qualification	Notice of Award	Contract Signing	Notice to Proceed	Delivery completion				
3	pcs.	Office Chairs	lab	NP-SVP												Corporate Budget	6,500.00	19,500.00	1st Quarter
1	pc.	Visitor's Chair	lab	NP-SVP												Corporate Budget	6,000.00	6,000.00	1st Quarter
4	pcs.	High Chair	lab	NP-SVP												Corporate Budget	7,000.00	28,000.00	1st Quarter
200	pcs.	Monoblock Chair	cashier	NP-SVP												Corporate Budget	450.00	90,000.00	1ST QUARTER
20	pcs.	Office Chairs	accounting	NP-SVP												Corporate Budget	6,500.00	130,000.00	1st to 4th Quarter
3	pcs.	Visitor's Chair	accounting	NP-SVP												Corporate Budget	6,000.00	18,000.00	1st to 4th Quarter
4	pcs.	Visitor's Chair	commercial	NP-SVP												Corporate Budget	6,000.00	24,000.00	1st & 2nd quarter
16	pcs.	Office Chairs	commercial	NP-SVP												Corporate Budget	6,500.00	104,000.00	1ST TO 4TH QUARTER
12	pcs.	Office Chairs	cashier	NP-SVP												Corporate Budget	6,500.00	78,000.00	1ST TO 4TH QUARTER
5	pcs.	HIGH CHAIR	cashier	NP-SVP												Corporate Budget	7,000.00	35,000.00	1ST TO 4TH QUARTER
7	pcs.	Office Chairs	clinic	NP-SVP												Corporate Budget	6,500.00	45,500.00	1st to 4th Quarter
2	pcs.	Visitor's Chair	clinic	NP-SVP												Corporate Budget	6,000.00	12,000.00	1st to 4th Quarter
7	pcs.	Office Chair	clinic	NP-SVP												Corporate Budget	6,500.00	45,500.00	1st to 4th Quarter
2	pcs.	Visitor's Chair	clinic	NP-SVP												Corporate Budget	6,000.00	12,000.00	1st to 4th Quarter
6	pcs.	Office Chairs	procurement	NP-SVP												Corporate Budget	6,500.00	39,000.00	3rd quarter
1	pcs.	computer chair	accounting	NP-SVP												Corporate Budget	5,000.00	5,000.00	3rd Quarter
10	pcs.	Office Chairs	action	NP-SVP												Corporate Budget	6,500.00	65,000.00	3rd quarter
4	pcs.	Office Chairs	credit	NP-SVP												Corporate Budget	6,500.00	26,000.00	3rd quarter
4	pcs.	Office Chairs	hrd	NP-SVP												Corporate Budget	6,500.00	26,000.00	3rd quarter
6	pcs.	Office Chairs	production	NP-SVP												Corporate Budget	6,500.00	39,000.00	3rd and 4th quarter
6	pcs.	Office Chairs	maint.	NP-SVP												Corporate Budget	6,500.00	39,000.00	3rd and 4th quarter
3	pcs.	Office Chairs	planning	NP-SVP												Corporate Budget	6,500.00	19,500.00	3rd and 4th quarter
8	pcs.	Table w/ top glass (fabricated)	accounting	NP-SVP												Corporate Budget	5,000.00	40,000.00	1st to 4th quarter
5	pcs.	Table w/ top glass (fabricated)	hrd	NP-SVP												Corporate Budget	5,000.00	25,000.00	SHOPPING
2	units	Filing Cabinet, 4-drawer	accounting	NP-SVP												Corporate Budget	8,500.00	17,000.00	1st Quarter
1	unit	Filing Cabinet, 4-drawer, with Vault	accounting	NP-SVP												Corporate Budget	45,000.00	45,000.00	1st Quarter
1	unit	Filing cabinet 4 drawer	commercial	NP-SVP												Corporate Budget	8,500.00	8,500.00	1st quarter
1	unit	VAULT	cashier	NP-SVP												Corporate Budget	55,000.00	55,000.00	1ST QUARTER
2	units	FILING CABINET (4 drawer)	cashier	NP-SVP												Corporate Budget	8,500.00	17,000.00	1ST QUARTER
2	units	Fire Proof Cabinets	Gm's office	NP-SVP												Corporate Budget	45,000.00	90,000.00	2nd quarter
4	units	FILING CABINET (4 drawer)	hrd	NP-SVP												Corporate Budget	8,500.00	34,000.00	2nd quarter
3	units	Fabricated cabinet	hrd	NP-SVP												Corporate Budget	10,000.00	30,000.00	2nd quarter
6	units	Motorcycle unit	prod.	NP-SVP												Corporate Budget	70,000.00	420,000.00	1st and 2nd quarter
2	units	Motorcycle unit	commercial	NP-SVP												Corporate Budget	60,000.00	120,000.00	1st & 2nd quarter
1	unit	Service Vehicle	procurement/ad	NP-SVP												Corporate Budget	800,000.00	800,000.00	1st quarter
1	unit	a. Pick-Up (Foreman) production		NP-SVP												Corporate Budget	600,000.00	600,000.00	1st and 2nd quarter
1	unit	b. Single Cab maintenance	maint.	NP-SVP												Corporate Budget	600,000.00	600,000.00	1st and 2nd quarter
2	units	c. FB - Maintenance Div	maint.	NP-SVP												Corporate Budget	700,000.00	1,400,000.00	1st and 3rd quarter
2	units	Vehicle engine production	prod.	NP-SVP												Corporate Budget	50,000.00	100,000.00	3rd and 4th quarter
3	units	Motorcycle Toolbox	lab	NP-SVP												Corporate Budget	4,000.00	12,000.00	3rd Quarter
1	unit	Xerox Machine	accounting	NP-SVP												Corporate Budget	80,000.00	80,000.00	1st Quarter
1	unit	Xerox Machine	hrd	NP-SVP												Corporate Budget	80,000.00	80,000.00	SHOPPING
1	unit	Paper Shredder	accounting	NP-SVP												Corporate Budget	25,000.00	25,000.00	1st Quarter
1	unit	Refrigerator	Gm's office	NP-SVP												Corporate Budget	20,000.00	20,000.00	
1	unit	2 door Refrigerator	lab	NP-SVP												Corporate Budget	30,000.00	30,000.00	3rd Quarter
1	unit	Paper Shredder	Gm's office	NP-SVP												Corporate Budget	20,000.00	20,000.00	
1	unit	Paper Shredder	lab	NP-SVP												Corporate Budget	20,000.00	20,000.00	1st Quarter
1	unit	PAPER SHREDDER	hrd	NP-SVP												Corporate Budget	20,000.00	20,000.00	SHOPPING
1	unit	Fax machine	action	NP-SVP												Corporate Budget	10,000.00	10,000.00	4th quarter

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					Pre-Proc. Conference	Adm/ Post of AEB	Pre-bid Conference	Eligibility Check	Sub/Open of Bids	Bi Evaluation	Post Qualification	Notice of Award	Contract Signing	Notice to Proceed	Delivery completion					Acceptance / Turnover
3	units	Fax Machine	maint.	NP-SVP													Corporate Budget	10,000.00	30,000.00	3rd and 4th quarter
1	unit	Fax Machine	Gm's office	NP-SVP													Corporate Budget	10,000.00	10,000.00	
3	units	CASH DRAWER	cashier	NP-SVP													Corporate Budget	10,000.00	30,000.00	1ST TO 4TH QUARTER
4	units	BILL COUNTER	cashier	NP-SVP													Corporate Budget	60,000.00	240,000.00	1ST TO 4TH QUARTER
1	unit	CHECK WRITER	cashier	NP-SVP													Corporate Budget	25,000.00	25,000.00	1ST QUARTER
3	units	Queuing System	cashier	NP-SVP													Corporate Budget		-	1ST QUARTER
1	unit	Electric Typewriter	accounting	NP-SVP													Corporate Budget	10,000.00	10,000.00	1st Quarter
3	units	TV Set LED 32"	cashier	NP-SVP													Corporate Budget	25,000.00	75,000.00	1ST QUARTER
30	units	Handheld Radio	production	NP-SVP													Corporate Budget	20,000.00	600,000.00	
3	units	Telephone set	Gm's office	NP-SVP													Corporate Budget	10,000.00	30,000.00	
1	unit	LAMINATING MACHINE	hrd	NP-SVP													Corporate Budget	10,000.00	10,000.00	SHOPPING
1	unit	DLP Projector	mis	NP-SVP													Corporate Budget	200,000.00	200,000.00	1st quarter
4	units	BIOMETRIC SYSTEM Finger Scan	hrd	NP-SVP													Corporate Budget	30,000.00	120,000.00	SHOPPING
2	units	BUNDY CLOCK	hrd	NP-SVP													Corporate Budget	20,000.00	40,000.00	SHOPPING
5	units	Thermoscan	clinic	NP-SVP													Corporate Budget	2,500.00	12,500.00	1st to 4th Quarter
2	units	Weighing Scale	clinic	NP-SVP													Corporate Budget	9,000.00	18,000.00	1st to 4th Quarter
5	units	Thermoscan	clinic	NP-SVP													Corporate Budget	2,500.00	12,500.00	1st to 4th Quarter
1	lot	Construction of New Production Well at																		
1	lot	Paliparan 2	prod.	NP-SVP													Corporate Budget	7,200,000.00	7,200,000.00	1st and 2nd quarter
1	lot	New Bore Drilling (Pump 12, Victoria, M2 Ph-4)	prod.	NP-SVP													Corporate Budget	3,500,000.00	3,500,000.00	1st and 2nd quarter
1	lot	Well Rehabilitation Cost	prod.	NP-SVP													Corporate Budget	3,000,000.00	3,000,000.00	1st, 2nd, 3rd & 4th quarter
1	lot	Pump Station Facility Maintenance	prod.	NP-SVP													Corporate Budget	2,000,000.00	2,000,000.00	1st, 2nd, 3rd & 4th quarter
2	units	Elevated Water Tank Painting	prod.	NP-SVP													Corporate Budget	250,000.00	500,000.00	1st, 2nd, 3rd & 4th quarter
1	lot	Pump & Motor	prod.	NP-SVP													Corporate Budget	4,500,000.00	4,500,000.00	1st, 2nd, 3rd & 4th quarter
1	lot	Pump & Motor spare parts	prod.	NP-SVP													Corporate Budget	2,000,000.00	2,000,000.00	1st, 2nd, 3rd & 4th quarter
1	lot	Upgrade of Metering Facilities	maint.	NP-SVP													Corporate Budget	50,000.00	50,000.00	2nd and 4th quarter
1	lot	Installation & Extension of Watewrlne	planning	PB													Corporate Budget	30,000,000.00	30,000,000.00	1st, 2nd, 3rd & 4th quarter
1	lot	Restoration/Concreting excavated pipelaying	planning	PB													Corporate Budget	25,000,000.00	25,000,000.00	1st, 2nd, 3rd & 4th quarter
1	lot	Tools & Equipments	maint.	NP-SVP													Corporate Budget	500,000.00	500,000.00	1st, 2nd & 3rd quarter
1	unit	Turbidity Meter (New unit)	lab	NP-SVP													Corporate Budget	50,000.00	50,000.00	3rd Quarter
1	lot	Water meter for new connection	maint.	NP-SVP													Corporate Budget	5,000,000.00	5,000,000.00	3rd and 4th quarter
1	lot	Office/Field Uniform	HRD	PB													Corporate Budget	3,000,000.00	3,000,000.00	3rd Quarter
1	lot	Calendar	Admin	NP-SVP													Corporate Budget	800,000.00	800,000.00	3rd Quarter
1	lot	Accountable Forms (water bill)	commercial	NP-SVP													Corporate Budget	1,200,000.00	1,200,000.00	3rd Quarter
1	lot	Accountable Forms (Official receipt)	cashier	NP-SVP													Corporate Budget	400,000.00	400,000.00	3rd Quarter
1	lot	Office Supplies	Procurement	PB													Corporate Budget	4,000,000.00	4,000,000.00	1st, 2nd, 3rd & 4th quarter
1	lot	Pump & Motor	prod.	PB													Corporate Budget	4,500,000.00	4,500,000.00	1st, 2nd, 3rd & 4th quarter
1	lot	Pump & Motor spare parts	prod.	PB													Corporate Budget	2,000,000.00	2,000,000.00	1st, 2nd, 3rd & 4th quarter
600	drums	Chlorine Granules	prod.	PB													Corporate Budget	5,665.00	3,399,000.00	1st, 2nd, 3rd & 4th quarter
1	lot	Gasoline & Oil	prod.	NP-SVP													Corporate Budget	2,800,000.00	2,800,000.00	1st, 2nd, 3rd & 4th quarter
1	lot	Gasoline & Oil	Admin	NP-SVP													Corporate Budget	1,700,000.00	1,700,000.00	1st, 2nd, 3rd & 4th quarter
1	lot	Gasoline & Oil	planning	NP-SVP													Corporate Budget	2,100,000.00	2,100,000.00	1st, 2nd, 3rd & 4th quarter
1	lot	Gasoline & Oil	Maintenance	NP-SVP													Corporate Budget	1,800,000.00	1,800,000.00	1st, 2nd, 3rd & 4th quarter
1	lot	Gasoline & Oil	Credit & Collection	NP-SVP													Corporate Budget	1,800,000.00	1,800,000.00	1st, 2nd, 3rd & 4th quarter
1	lot	Gasoline & Oil	Procurement	NP-SVP													Corporate Budget	300,000.00	300,000.00	1st, 2nd, 3rd & 4th quarter
1	lot	Gasoline & Oil	Laboratory	NP-SVP													Corporate Budget	240,000.00	240,000.00	1st, 2nd, 3rd & 4th quarter
1	lot	Gasoline & Oil	commercial	NP-SVP													Corporate Budget	120,000.00	120,000.00	1st, 2nd, 3rd & 4th quarter
1	lot	Brass, GI, CI & plastic fittings	Procurement	PB													Corporate Budget	8,500,000.00	8,500,000.00	1st, 2nd, 3rd & 4th quarter
1	lot	Riser pipes	prod.	PB													Corporate Budget	1,200,000.00	1,200,000.00	1st, 2nd, 3rd & 4th quarter

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					Pre-Proc. Conference	Ads/ Post of IAB	Pre-bid Conference	Eligibility Check	Sub/Open of Bids	Bi Evaluation	Post Qualification	Notice of Award	Contract Signing	Notice to Proceed	Delivery completion	Acceptance / Turnover					
1	lot	Submersible cable/ Electrical supplies	prod.	PB														Corporate Budget	3,800,000.00	3,800,000.00	1st, 2nd, 3rd & 4th quarter
1	lot	Chemicals laboratory supplies	laboratory	PB														Corporate Budget	2,200,000.00	2,200,000.00	1st, 2nd, 3rd & 4th quarter
12	lot	Rice Subsidy	Admin	PB														Corporate Budget	1,200,000.00	14,400,000.00	Monthly
1	lot	Tools & Equipments	maint.	NP-SVP														Corporate Budget	600,000.00	600,000.00	1st, 2nd & 3rd quarter
1	lot	Security Services	Admin	PB														Corporate Budget	12,000,000.00	12,000,000.00	1stquarter
																			169,336,500.00		

Prepared by:


FRANCIS M. SANTARIN
 Acting Budget Officer

Noted by:


ARMANDO P. HAYAG
 Procurement Officer
 BAC-Chairman

Approved by:


ENGR. ALFREDO S. SILVA
 General Manager